COLLEGE OF WOOSTER LIBRARIES RESERVES LIST

PLEASE NOTE THAT ALL PRINT AND ELECTRONIC RESERVES ARE SUBJECT TO U.S. COPYRIGHT LAWS

DEPARTMENT	CO	OURSE NO.	TITLE OF COURSE	INSTRUCTOR				
Please check all that apply:								
REQUEST TYPE:	New Reserve List	Addition to Reserve	List Electronic Reserve List	Print Reserve List				
RESERVE TYPE:2	2 Hr/In Library Use Only	3 Day	Online (ERes)					
RESERVE DURATION:F	Fall Semester	Spring Semester	_ Permanent					
Before the semester begins, please allow <u>TWO WEEKS</u> between the date submitted and the date needed placed on reserve. During the semester, please allow four working days between the date submitted and the date needed placed on reserve. To submit this form electronically, email it as an attachment to: <u>library-reserves@wooster.edu</u> . For questions, please call Michael Buttrey at ext. 2137.								
To expedite processing, please submit print items with this list.								
		Date Submitted	Date Needed Placed o	in Reserve				

Please list as items will be cited on your